



Stratford
northwestern

Stratford Northwestern Secondary School
Cooperative Education Program
PLACEMENT LEARNING ASSESSMENT

STUDENT:

PLACEMENT:

TEACHER:

SUPERVISOR:

INSTRUCTIONS: Use the ratings E, G, S, and N to complete the following chart.

Rating	Explanation
E	Excellent - Performs tasks with a high degree of success
G	Good - Performs tasks with considerable success
S	Satisfactory - Performs tasks with some success
N	Needs Improvement - Performs tasks with limited success or unsatisfactorily

Workplace Performance Indicators	1st Evaluation	Final Evaluation
RESPONSIBILITY <ul style="list-style-type: none"><input type="checkbox"/> Completes tasks with thoroughness and care<input type="checkbox"/> Reliable<input type="checkbox"/> Meets deadlines		
ORGANIZATION <ul style="list-style-type: none"><input type="checkbox"/> Prioritizes tasks and responsibilities<input type="checkbox"/> Manages time effectively<input type="checkbox"/> Meets goals on time		
INDEPENDENT WORK <ul style="list-style-type: none"><input type="checkbox"/> Follows instructions and completes assigned tasks with minimal assistance or supervision		
COLLABORATION <ul style="list-style-type: none"><input type="checkbox"/> Works effectively with co-worker(s)<input type="checkbox"/> Accepts roles and share of the work<input type="checkbox"/> Listens to Others		
INITIATIVE <ul style="list-style-type: none"><input type="checkbox"/> Thinks beyond work assigned and plans new tasks independently<input type="checkbox"/> Interested in learning		
SELF REGULATION <ul style="list-style-type: none"><input type="checkbox"/> Seeks clarification or assistance when needed<input type="checkbox"/> Perseveres when responding to challenges		

[illegible]

INSTRUCTIONS: Use the ratings E, G, S, N to complete the following chart.
Use + or - in addition to the rating where appropriate.

[illegible]

SUPERVISOR COMMENTS

1st EVALUATION - *Please discuss this evaluation with the student.*

STRENGTHS

IDEAS FOR IMPROVEMENT/NEXT STEPS

Supervisor's Signature: _____

Student's Signature: _____

Number of Days Absent without Calling: _____

FINAL EVALUATION - *Please discuss this evaluation with the student.*

Areas where growth has been most noticeable:

Student's aptitude for this field:

Supervisor's Signature: _____

Student's Signature: _____

Number of Days Absent without Calling: _____